



Procurement Services Matrix

Revised 2/28/17

Goods	Services*
<p style="text-align: center;">Over \$60,000</p> <p><u>-State Bid Limit, Formal Competition Required Unless:</u></p> <ul style="list-style-type: none"> -Sole Source Posted in Sunshine Portal for 30 Days -or Price Agreement -or Exempt from Procurement Code -or Emergency Procurement <p style="text-align: center;">COI Required for Bids/Proposals & Sole Source ONLY</p>	<p style="text-align: center;">Over \$60,000</p> <p><u>-State Bid Limit, Formal Competition Required Unless:</u></p> <ul style="list-style-type: none"> -Sole Source Posted in Sunshine Portal for 30 Days - or Price Agreement -or Exempt from Procurement Code -or Emergency Procurement <p style="text-align: center;">COI Required for Bids/Proposals & Sole Source ONLY</p>
<p style="text-align: center;">\$10,000.01 - 60,000</p> <ul style="list-style-type: none"> -Informal Bid -Must obtain 3 Quotes <p style="text-align: center;"><u>One Quote is acceptable if:</u></p> <ul style="list-style-type: none"> a) Existing Contract b) or Urgency - Procurement Services Dept Discretion c) or Fair Value per Procurement Services Dept Experience <p>-Informal Sole Source or Single Source also OK</p>	<p style="text-align: center;">\$10,000.01 - 60,000</p> <ul style="list-style-type: none"> -Informal Bid -Must obtain 3 Quotes <p style="text-align: center;"><u>One Quote is acceptable if:</u></p> <ul style="list-style-type: none"> a) Existing Contract b) or Urgency - Procurement Services Dept Discretion c) or Fair Value per Procurement Services Dept Experience <p>-Informal Sole Source or Single Source also OK</p>
<p style="text-align: center;">Up to \$10,000</p> <p style="text-align: center;">-Small Purchase</p> <p style="text-align: center;">\$5,000 - Federal Small Purchase - Competition Required</p>	<p style="text-align: center;">Up to \$10,000</p> <p style="text-align: center;">-Small Purchase</p> <p style="text-align: center;">\$5,000 - Federal Small Purchase - Competition Required</p> <p style="text-align: center;">\$2,500+ Davis Bacon Act on Federal Construction</p>

* Goods and services combined will be treated as a service
 ** Services include both Professional and Technical
 ***Construction services and Trade services will be treated as a service
 ****Construction using only Federal funds may have different limits.